# Andrea Menard Event Planners' Guide

## **Dear Event Planners:**

Thank you for doing such a great job in making your event a huge success. We know how much work is required to pull that off, so we want to make your life as easy and stress-free as possible.

In the following information, you will see Andrea's:

- logistics for speaking
- video recording
- program bio
- introductory bio
- links to high resolution, downloadable photos
- green room requirements
- travel and lodging information
- technical requirements for solo performance
- technical requirements for duo performance with accompanist
- technical requirements for full band performance

#### Logistics

We will work with you to establish the best equipment requirements for both Andrea and your audience, but generally Andrea uses the following:

For Keynote addresses:

- Wireless head-worn microphone for groups larger than 50. Must fit a woman's narrow head.
- PowerPoint slides, if requested.
- A raised platform or lectern set to the far right of center is needed to hold a drum and instruments.
- A 4 by 6 skirted table at the back of the room for book sales & signing (if applicable).

For Workshops, Andrea generally uses the following:

- Lapel mic for larger rooms or groups larger than 50.
- Flip chart or white board with markers.
- PowerPoint slides, if requested.
- Speakers and cables for music playback.

Please provide a technician who is well-rehearsed in the setting up and using the equipment.

## Video Recording

Many clients like to video tape Andrea's presentations for internal or non-commercial purposes. If this is the case, please confirm with Andrea or team for permission.

## **Program Bio**

Please use this biography for your program.

A proud Métis woman from Treaty 1 territory and the "Homeland of the Métis," Andrea Menard is an accomplished Métis singer, songwriter, actress, and speaker. She is the founder of the Sacred Feminine Learning Lodge and is the author of the Seeds from the Sacred Feminine Wisdom Cards.

Known as the beloved auntie "Edna" on the new hit CTV/CW series, *Sullivan's Crossing*, Andrea is a five-time award-winning actress, a 16-time music award winner, and was recently named "Métis Artist of the Year" at the Indigenous Music Awards. She recently debuted her new theatre cabaret, *Rubaboo*, across Canada, and released a new "giveaway" album to help preserve the Michif language. Andrea's TEDx talk called "Silent No More" has reached almost 200,000 views.

An advocate for rematriation and reconciliation, Andrea Menard is honoured to be on the traditional territory of the \_\_\_\_\_\_ people(s).

## **Introductory Bio**

Please have your MC or host use the following bio to introduce Andrea. Please have the MC learn the traditional territory information before Andrea arrives.

Andrea Menard is a Métis powerhouse on a mission and she is honoured to be on the traditional territory of the \_\_\_\_\_\_ people(s).

She has written and released:

- 5 award-winning albums
- a deck of Métis oracle cards
- 2 original symphony shows
- 2 theatrical cabarets
- 2 critically acclaimed television specials,

AND... even did a TEDx talk about ending violence against women.

She's the beloved "Edna" on the popular CTV/CW series, *Sullivan's Crossing*, and she's not only:

- performed for royalty 3 times,
- sang her song "Peace" to the world's NATO Generals,

But... she has also... sang Joni Mitchells' song, *Big Yellow Taxi*, IN FRONT OF Joni Mitchell!

Andrea is a peacemaker at heart who uses her voice to advance reconciliation, foster wellness, and help us all learn to walk gently with ourselves and our planet. Please welcome, Andrea Menard.

#### **Photos**

Please use this link to download high resolution photos for your promotional purposes.

Link: High Rez photos (https://andreamenard.com/media/)

#### Green Room

For keynote addresses and performances, please arrange a separate dressing room for Andrea that is.

- heated, well-lit, lockable and equipped with a bathroom and mirror.
- A kettle or urn of hot water, with selection of non-caffeinated, herbal teas with mugs.
- A jug of room temperature water with glasses.

## Travel, Lodging and Food Preference

Andrea's speaking fees do not include travel. Please contact Andrea or team to discuss travel arrangements.

- Please book a non-smoking king room if hotel accommodation is required.
- Please arrange for Andrea's pick-up and delivery to hotel/venue.
- If applicable, please include a seat for Andrea at one of the dinner tables. She likes to mingle with your attendees.
- Andrea prefers a fish/seafood or vegetarian meal as she does not eat meat or chicken.

## Technical Requirements for Solo Performance

Andrea sings during her speeches. If there is no musician accompanying her, she only needs the following:

#### Solo:

Please arrange for a professional technician to run the audio system during performance and to have sound system ready for soundcheck.

Speaking: 1 wireless head microphone for WOMAN's narrow head - IF the head mic distorts with too much input, please provide a separate mic for singing.

Singing: 1 cordless Shure 58 mic or better (if required)

1 mic stand

1 or 2 monitor wedges

Depending on what Andrea sings, please have capacity to use playback: digital file, USB plug-in or iPhone 10 jack plug-in.

## Technical Requirements for Duo Performance with Accompaniment

If you have arranged for Andrea to sing after her speech, as part of the entertainment, her technical requirements are a bit different.

#### Duo

Please arrange for a professional technician to run the audio system during performance as well as set-up and have everything ready for soundcheck.

2 mics (Shure 58 or better)

2 mic stands

2 monitors with separate mixes

1 D.I with Pad for acoustic guitar (Godin is HOT)

# Technical Requirements for Full Band Performance

If you have arranged for Andrea to sing with her Full Band after her speech, as part of the entertainment, her technical requirements are very different.

#### Full Band:

Please arrange for a professional technician to set-up of audio system. To include but not limited to: Front of House System:

- A sound technician to operate sound system
- 24 Channel mixing board (mixing console must be Soundcraft 16 channel console or better quality. Outboard gear (1 Rev, 1 DDL, 3 Comps)
- Adequate power amps
- Adequate speaker system (EAW, Meyer or equivalent quality. System must be capable of (105db of undistorted sound quality to all listening areas)
- Digital reverbs (Yamaha, Lexicon, etc.)
- All necessary cabling, snake, A/C (power outlets to accommodate entire system)

#### Monitor System:

- Minimum 5 separate monitor mixes (must have min. 1 mix c/w 31 band eq for each mix, 1 (quality reverb, monitor should be loaded with 15 inch speakers and a 2 inch horn (biamped)
- Minimum 5 monitor cabinets